

Thomas Memorial Library Board of Trustees
Minutes of Meeting: Thursday, March 20, 2014 at 6:30 pm

In Attendance:

Ken Piper, *Chair*
Julia Bassett Schwerin, *Secretary*
Judith McManamy, Ruth Anne Haley, Lee Ruty, *Trustees*
Jay Scherma, *Library Director*
David Sherman, *Town Councilors*

Absent:

Martha Palmer, *Trustee*

Agenda:

1. **Call to Order:** 6:33 PM
2. **Approval of Meeting Minutes**
 - A motion was made to accept the minutes of the February 27, 2014 meeting. The motion was unanimously **approved**.
3. **Library Director's Report: January 2014**
 - Possible correlation noticed between dropping fines and circulation.
 - Fiscal circulation is up.
4. **Other business**
 - Jessica Sullivan sent a letter about the TML foundation goal to raise \$400,000 in a capital campaign to benefit the new library.
 - Priscilla of the TML Foundation to send out an RFQ for a study regarding the mission statement on April 9
9. **Confirmation of Meeting:** The next TMLBoT meeting is scheduled for Thursday, April 17 at 6:30 PM in the community room of the TML.
10. **Adjournment:** 7:10 PM.

Citizen Participation at Meetings & Workshops

TMLBoT Meetings and workshops: The purpose of the monthly meeting and the occasional workshop is primarily for the Board of Trustees to conduct the business of the Board in accordance with its Charter and by-laws. Prior to Board discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Board of Trustees begins its discussions.